

Job Announcement for Working Washington/Fair Work Center
Director of Strategic Partnerships and Community Education

ABOUT THE ROLE:

Working Washington and Fair Work Center seek a Director of Strategic Partnerships and Community Education. This position will report to the Executive Director and will serve as part of the leadership team of the organization. This individual will be responsible for overseeing the coordination and administration of all aspects of our community education programs, including planning, organizing, and managing program activities, as well as developing and maintaining strategic partnerships with other community-based organizations, labor unions, and other stakeholders. We are looking for a strategic, ambitious, and senior professional who knows how to build partnerships for movement building organizations, and who is excited to create change for working people across the state.

ABOUT THE ORGANIZATION:

Working Washington and Fair Work Center joined forces in 2018—bringing together two organizations with a track record of significant victories for workers. Together, we fight for new rights and make those rights real through community-based education and legal services, all while building a powerful movement of working people. Just this year, we passed health and safety protections for strippers in Washington State. We emerged as the national leader in organizing delivery workers in the gig economy, leading to Instacart, DoorDash, and Amazon changing their tipping policies. We are leading the effort in Washington to expand overtime protections for salaried workers and providing support to several other states that have noticed our work. And we continue to organize domestic workers to advocate for change through Seattle’s groundbreaking domestic worker standards board.

We focus on industries with high rates of workplace violations, where people of color, immigrants and refugees, women, LGBTQ+ workers and young workers more likely to work. In order to reach these workers, we provide our services in multiple languages and partner closely with other grassroots community-based organizations who work with, and are often led by, members of these communities. Over the last several years we have trained tens of thousands of workers on their rights at work, and this past year the legal clinic recovered over \$1 million dollars for workers.

Our goal is to build the power of workers across Washington state and serve as a national model for new forms of worker organizing. We envision a society in which all workers have access to safe, dignified, and well-paying jobs.

KEY RESPONSIBILITIES:

Community Education Program Management

- Oversee all community education programs, including curriculum development, training, outreach, and partnerships
- Support staff to develop and facilitate popular education trainings about workers’ rights in Seattle and Washington State, and regularly assess and update our curriculum and training practices

- Design outreach and education strategies in collaboration with staff, the leadership team, and the Executive Director
- Identify and implement new program areas aligned with the overall vision of the organization
- Oversee performance of grants, maintain relationships with funders, assist in grant writing, and provide programmatic administrative support
- Work with the Executive Director to develop and implement racially just programmatic criteria, systems of community accountability, and the overall programmatic vision for the organization

Strategic Partnerships Development

- Develop opportunities for strategic collaboration with community-based organizations
- Maintain and deepen specific strategic relationships with key community organizations, community leaders, allies, and government agencies
- Support staff in identifying, building and deepening relationships with new stakeholders and partners

Community Education Team Supervision

- In consultation with the Executive Director, recruit well-qualified program staff and ensure that all staff receive orientation and appropriate training
- Supervise program staff by providing direction, input and feedback in weekly check-ins, and implementing performance evaluation and goal setting processes
- Promote power-sharing among the team and invest in developing the skills and leadership of direct reports/staff
- Serve as a member of the leadership team and support organization-wide growth and development
- Other duties as assigned by the Executive Director

Qualifications

The ideal candidate will have a demonstrated commitment to economic, racial and social justice. They will be mission driven, self-starting, and quick-learning; have a strong commitment to developing other people's leadership; able to juggle multiple priorities; and have deep respect for workers.

Required:

- Demonstrated commitment to economic, racial and social justice
- 5-7 years of experience working in community education, training, outreach, community organizing, program management, coalition management, or any combination of experience that demonstrates an ability to connect with and support workers as they empower themselves
- Experience working with immigrant and refugees and communities of color
- Strong interpersonal, written and communication skills

- Ability and interest in giving presentations and speaking with people one-on-one
- Familiarity with labor laws (local, state, federal) or ability to learn new subject matter quickly
- A strong interest in working collaboratively and developing leadership, with a demonstrated ability for time and project management
- Self-starter who is interested in owning and developing programs at a growing organization
- Proficiency with MS Office Suite and experience with CRM Databases

Preferred:

- Experience working in low-wage work
- Writing, communications and social media experience
- Proficiency in two or more languages strongly preferred

This is a salaried exempt position. This job primarily takes place in an office environment located in Lower Queen Anne, with some flexibility in hours and the ability to work remotely. This job also requires getting out of the office regularly to meet with partners and workers in the region.

Salary and Benefits:

\$75,000-\$90,000 per year, depending on experience. This position comes with robust benefits-- health, vision, dental, retirement and vacation, commuter benefits (ORCA card).

To Apply:

Please send a cover letter and resume to rachel@fairworkcenter.org. In your cover letter, let us know why you're interested in this role, what skills you have that you believe will make you successful in this role, and how those skills have shown up in your work in the past. Please feel free to share any experience you have with low-wage work.

Fair Work Center and Working Washington is an Equal Opportunity Employer. We bring an equity lens to hiring and strongly encourage people of color, immigrants, women, and lesbian, gay, bisexual, queer, trans, and gender non-conforming people to apply. We seek candidates whose lived experiences reflect the lived experiences of the workers organizing with our campaigns.

If you need disability, language or other accommodation in the application process, please contact Zhi Chen at zhi@fairworkcenter.org